

# AfMA Awards 2024 Fleet Safety Award



## Nominee Submission

Please use the template below for your submission. Measurable data showing the improvements made must be included in order for your submission to be evaluated. It may also be useful to attach a copy of your Fleet Policy (previous and updated) which relates to the initiative being submitted. While there is no set limit on the word count of your submission, a maximum of 15 pages is set as a guideline.

Submissions are judged by an independent panel of industry experts. The criteria for judging includes, but is not limited to, originality and creativity, benefit to the organisation as a whole, demonstrable outcomes resulting from implementation and applicability to other organisations' fleet operations.

Submissions must be received electronically no later than **Friday, 5 April 2024**. All nominees will be notified in writing of the Selection Committee's decision.

Once completed "Save As" and rename this file to 'Submission FSA24\_ Your Organisation's Name'.

All submissions must be sent electronically. Please be sure to include the following:

1. "Submission FSA24" and your organisation name in the Subject Field
2. Your completed Submission template.
3. Any other attachments that you may feel are relevant to your submission (graphs, etc)

If you have any queries regarding this template, the information required or the Awards program in general, please contact the AfMA office on +61 3 9866 6056 or email to [info@afma.org.au](mailto:info@afma.org.au)

## CONTACT DETAILS:

Name
Title
Organisation
Address
Phone/Mobile
Email
<p>By making a submission for consideration for the Fleet Safety Award I acknowledge that I am not employed by a Fleet Management organisation and that I am eligible to accept this Award.</p> <p>Signed: _____</p> <p>Date: _____</p>

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## Section 1: Personal Information (5%)

### 1. **Fleet Size**

<i>Number of vehicles in your fleet</i>	<i>Pre-Implementation</i>	<i>Post-Implementation</i>
<i>Passenger Vehicles</i>		
<i>Light Commercials</i>		
<i>Trucks (over 4.5 GVM)</i>		
<i>Plant &amp; Equipment</i>		

2. *Please provide a short summary of your employment history and involvement in the fleet management industry. (i.e. How long have you been in your current position? What position did you hold previously?)*

CLICK HERE TO TYPE...

## Section 2: Reasons or Nomination (10%)

3. *Briefly describe the initiative or practice*

CLICK HERE TO TYPE...

4. *What was the key motivation for the initiative?*

CLICK HERE TO TYPE...

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5. *Is there a top-level commitment to work-related road safety in the organisation? (demonstrate using a couple of examples)*

CLICK HERE TO TYPE...

6. *Does the organisation's culture support and emphasise the importance of a safe working environment? How?*

CLICK HERE TO TYPE...

## Section 3: What was implemented (30%)

7. *What are your organisation's safety policies (please list all)? How are these communicated? How often? And by who?*

CLICK HERE TO TYPE...

8. *How often are these policies reviewed? Does the organisation have a safety review committee?*

CLICK HERE TO TYPE...

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9. *Does the organisation have an integrated organisational structure that allows co-operation across departments with different responsibilities for work related risk and ensure there are links between an active management system and driving activities?*

CLICK HERE TO TYPE...

10. *What systems do you use to allow yourself to manage work-related risk and safety effectively? For example ensuring your vehicles are regularly inspected and serviced in accordance with manufacturers' recommendations?*

CLICK HERE TO TYPE...

## Section 4: Results achieved (50%)

11. *What was the impact of the initiative/practice on your organisation, drivers and others? (Key RESULTS)*

CLICK HERE TO TYPE...

12. *How long did it take and what strategies have you implemented to ensure an ongoing improvement process?*

CLICK HERE TO TYPE...

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13. *Have you used any external service providers in the development and/or implementation of this initiative?*

**YES**                      **NO**

*If yes, what services did/do they provide?*

CLICK HERE TO TYPE...

14. *In your opinion, can the solution be adapted to other fleets? Are you willing to share your learnings with other fleet managers/organisation looking for guidance on similar challenges?*

CLICK HERE TO TYPE...

15. *Are there any other matters you wish to be considered as part of your submission?*

CLICK HERE TO TYPE...

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## RESULTS

<i>Results Type</i>	<i>Status Pre-Implementation</i>	<i>Status Post-implementation</i>	<i>Relevant attachment File name</i>
<i>Financial</i>			
<i>Strategic Results</i>			
<i>Stakeholder Benefits</i>			

*\*Quantifiable results data has a significant impact on your overall submission score. Please ensure this section is completed in full.*

**\*\*\*Please provide a list of any relevant attachments (if any) which are included with this submission. Please ensure you provide a clear description of what the data is representing – the key achievement demonstrated.**

<i>File Name</i>	<i>In support of question #?</i>

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## Fleet Safety

<i>Fleet Data</i>	<i>Pre-Implementation</i>	<i>Post-Implementation</i>
<i>Kilometres travelled per year</i>		
<i>Changes in vehicle utilisation rates</i>		
<i>Accident rate per million kilometres</i>		
<i>Accident rate per 100 vehicles</i>		
<i>Driver at fault as a % of claims</i>		
<i>Average cost per vehicle</i>		
<i>Average cost per claim</i>		
<i>Savings in fleet costs</i>		
<i>Other</i>		
<i>Other</i>		

*\*Results data has a significant impact on your overall submission score. To maximise your score, please ensure this section is completed in full*

**Please note: 5% of the overall scoring will be allocated to the solution’s adaptability to other fleets & willingness to share with other (as demonstrated in the written submission and the documentation provided).**