AfMA Awards 2024
Fleet Manager of the Year Award

Nominee Submission

Please use the template below for your submission. Measurable data showing the improvements made must be included in order for your submission to be evaluated. It may also be useful to attach a copy of your Fleet Policy (previous and updated) which relates to the initiative being submitted. While there is no set limit on the word count of your submission, a maximum of 15 pages is set as a guideline.

Submissions are judged by an independent panel of industry experts. The criteria for judging includes, but is not limited to, originality and creativity, benefit to the organisation as a whole, demonstrable outcomes resulting from implementation and applicability to other organisations' fleet operations.

*Submissions must be received electronically no later than **Friday, 5 April 2024.** All nominees will be notified in writing of the Selection Committee's decision.*

Once completed "Save As" and rename this file to 'Submission FMY24_ Your Organisation's Name'.

All submissions must be sent electronically. Please be sure to include the following:

1. *"Submission FMY24" and your organisation name in the Subject Field*
2. *Your completed Submission template.*
3. *Any other attachments that you may feel are relevant to your submission (graphs, etc)*

*If you have any queries regarding this template, the information required or the Awards Program in general, please contact the AfMA office on +61 3 9866 6056 or email to **info@afma.org.au***

CONTACT DETAILS:

Name	
Title	
Organisation	
Address	
Phone/Mobile	
Email	
By making a submission for consideration for the Fleet Manager of the Year Award I acknowledge that I am not employed by a Fleet Management organisation and that I am eligible to accept this Award. *Signed:* _____ *Date:* _____ _____	

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Section 1: Personal Information (5%)

1.

Fleet Size

Number of vehicles in your fleet	Pre-Implementation	Post-Implementation
Passenger Vehicles		
Light Commercials		
Trucks (over 4.5 GVM)		
Plant & Equipment		

2. *Please provide a short summary of your employment history and involvement in the fleet management industry. (i.e. How long have you been in your current position? What position did you hold previously?)*

CLICK HERE TO TYPE…

Section 2: Reasons or Nomination (10%)

3. *Briefly describe the initiative or practice*

CLICK HERE TO TYPE…

4. *Demonstrate the degree of success of the initiative (key achievements – operational and non-operational, i.e. cultural and behavioural)*

CLICK HERE TO TYPE…

Please provide data to show the improvements you have made in the following areas. This data should be provided for the same time periods as those for which you have provided fleet data. This data MUST be included for the submission to be evaluated.

5. *Effectiveness in enhancing the FM Profession - Demonstrate how you have enhanced the Fleet Management Profession* (i.e. level of engagement with other organisations/fleet management teams (collaboration), communication with drivers, departments and supervisors, promote/recognition of fleet achievements internal and external; participation in FM events - conference, educational session, etc. Social media presence, succession plan)

CLICK HERE TO TYPE…

6. *What was the main issue/s that needed to be addressed? How important was it to your organisation? List the key risks of not acting.*

CLICK HERE TO TYPE…

Section 3: What was implemented (30%)

7. *What was the key motivation for the initiative and how was it developed (list key contributors)? How did you go about getting management's buy-in/support?*

CLICK HERE TO TYPE…

8. *What challenges did you have in the development and implementation process? How were these overcome?*

CLICK HERE TO TYPE…

9. *What was your implementation approach? List the key steps*

CLICK HERE TO TYPE…

10. What was the impact of the initiative/practice on your organisation, drivers and others?

CLICK HERE TO TYPE…

Section 4: Results achieved (50%)

11. How long did it take and what strategies have you implemented to ensure an ongoing improvement process?

CLICK HERE TO TYPE…

12. In your opinion, can the solution be adapted to other fleets? Are you willing to share your learnings with other fleet managers/organisation looking for guidance on similar challenges?

CLICK HERE TO TYPE…

13. Do you use a Fleet Management Company?
YES   NO
If yes, what services do they provide?

CLICK HERE TO TYPE…

14. Have you used any external service providers in the development and/or implementation of this initiative?

YES   **NO**

If yes, what services did/do they provide?

CLICK HERE TO TYPE…

15. Are there any other matters you wish to be considered as part of your submission?

CLICK HERE TO TYPE…

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RESULTS

Results Type	Pre-Implementation	Post- implementation	Relevant attachment File name
Financial			
Strategic Results			
Stakeholder Benefits			

*Results data has a significant impact on your overall submission score. To maximise your score, please ensure this section is completed in full.

***Please provide a list of any relevant attachments (if any) which are included with this submission. Please ensure you provide a clear description of what the data is representing – the key achievement demonstrated.

File Name	In support of…

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Other areas of measurement can include, but are not limited to, those listed below:

Fleet Efficiency

Fleet Data	Pre-Implementation	Post-Implementation
Kilometres travelled per year		
Changes in vehicle utilisation rates		
Collective savings in fleet costs		

Fleet Safety

Fleet Data	Pre-Implementation	Post-Implementation
Kilometres travelled per year		
Accident rate per million kilometres		
Accident rate per 100 vehicles		
Driver at fault as a % of claims		
Average cost per vehicle		
Average cost per claim		
Savings in fleet costs		

Fleet Environment

Fleet Data	Pre-Implementation	Post-Implementation
Kilometres travelled per year		
CO_2 emissions per year		
Litres per year (petrol)		
Litres per year (diesel)		
Litres per year (LPG)		
Litres per year (other, please specify)		
Savings in fleet costs		

*Results data has a significant impact on your overall submission score. To maximise your score, please ensure the above tables are completed in full.

Please note: 5% of the overall scoring will be allocated to the solution's adaptability to other fleets & willingness to share with other (as demonstrated in the written submission and the documentation provided).